



YBN UNIVERSITY

Established by the Act of Government of Jharkhand Act 15, 2017
Gazette Notification No. 505, Dated 17th July 2017 As per
section(f) of UGC Act 1956



Ref. No.YBNU/IQAC/17012025/001

Date: 17/01/2025

Office of the Director IQAC
Notification

This is to inform all the esteemed members of the Internal Quality Assurance Cell (IQAC) of YBN University that the IQAC meeting of the year 2025 is scheduled as follows:

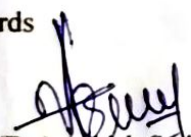
- Date: 20/01/2025
- Time: 12P.M
- Venue: Conference Hall, YBNU

Agenda for the Meeting:

- Review of the minutes of the previous meeting and action taken report.
- Discussion on Proposed value added courses.
- Introduction of new IQAC members and updates on membership.
- Discussion on Faculty Development Program.
- Discussion on Skill Development Program.
- Planning and implementation of quality initiatives for the academic year 2025.
- Evaluation of feedback mechanisms and strategies for improvement.
- Discussion and Deliberation on "YBNU Strategic Plan 2020-2030"
- Any other points with the permission of the Chair.

All members are kindly requested to make it convenient to attend the meeting and contribute to the discussions aimed at enhancing the quality of the university's academic and administrative processes.

Regards


Prof. (Dr.) Ashish Sarkar
Director IQAC
YBN University, Ranchi

DR. ASHISH SARKAR
Director, IQAC
YBN University, Ranchi

Copy to:

1. The Honorable Chancellor/ Chairman/CEO
2. PA to VC/Registrar/ Asst. Registrar
3. Director I-IRINAAC/E&P/NEP
4. All Members of IQAC, YBN University
5. Website, YBNU, Ranchi



IQAC Members. YBN, University. Ranchi

Sl.No.	Name	Designation
1.	Hon' Vice- Chancellor	Chairperson
2.	Dr. Kamal Kant Patra, Asst. Registrar, YBNU	Administrative officer
3.	Dr. Arpana Sharma , Dean Academics, YBNU	Senior Administrative officer
4.	Dr. Srawan Kumar Singh, COE, YBNU	Senior Administrative officer
5.	Dr. Rachna Kumari, Assistant Professor, School of C&M, YBNU	Faculty Member
6.	Dr. Sammikesh Roy, Dean School of Legal Studies, YBNU	Faculty Member
7.	Dr. A. Sumathy, Dean School of Nursing, YBNU	Faculty Member
8.	Dr. Anjani Singh, Dean I/C School of Eng. & Tech YBNU	Faculty Member
9.	Dr. Arti Gupta, HoD English SoAH, YBNU	Administrative officer
10.	Dr. Asha Mishra, Dean I/C School of Science, YBNU	Faculty Member
11.	Dr. Kailash Nath Singh, HOD School of Education , YBNU	Faculty Member
12.	Dr. Kalicharan Choudhary, Principal MKHMCH, YBNU	Faculty Member
13.	Dr. Dipak Jha, Principal School of Physiotherapy, YBNU	Faculty Member
14.	Dr.Priti Kumari, R&D Co-ordinator, YBNU	Faculty Member
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17.	Dr. B.K. Jha, Principal Scientist, ICAR-RCER	Nominee from Research Centre
18.	Dr. Deepak Kumar, Director, Akriti Biotech Pvt. Ltd.	Nominee from Industry
19.	Miss Rani Kumari, 3 rd Year, SOP, YBNU	Student Member
20.	Mrs. Anita Yadav, YBNU	Nominee from Alumini
21.	Mrs. Sapna Keshri, Principal, YBN School Of Pharmacy, YBNU	Co-ordinator IQAC
22.	Prof.(Dr.) Ashish Sarkar, YBNU	Director IQAC

Regards


Prof. (Dr.) Ashish Sarkar
Director IQAC
YBN University, Ranchi
DR. ASHISH SARKAR
Director, IQAC
YBN University, Ranchi



Ref. No. YBNU/IQAC/20012025/001/25

Date: 20/01/2025

Minutes of meetings

The Minutes of meeting of IQAC members for the Year 2025 was held on 20th January 2025 at 12.00 P.M. in conference Hall, YBN University, Ranchi.

Date: 20/01/2025

Time: 12.00 P.M

Venue: Conference Hall, YBNU, Ranchi, Jharkhand

The Director, IQAC welcomed all the members of IQAC and explained the reasons for calling meeting.

Thereafter agenda items were taken up for discussion.

AGENDA DISCUSSED IN IQAC MEETING IS AS FOLLOWS:

Sl.No.	Agenda	Proceeding/Discussion
01	Review of the minutes of the previous meeting and action taken report.	Detail the structure of the IQAC at YBNU, including its composition, roles, and responsibilities of members. This might include faculty members, administrators, and external stakeholders.
02	Discussion on proposed value added courses.	Members discussed the relevance of aligning the courses with current industry demands. Collaboration with external training providers and industry experts was suggested to ensure quality delivery. Concerns were raised regarding budget allocation, scheduling, and student engagement.
03	Introduction of new IQAC members and updates on membership.	The new members of the IQAC were formally introduced and welcomed. Dr. Shrawan Kumar Singh, Dr Rachna Kumari, Dr. Arti Gupta, Dr. Guolam Mursalin Ansari the new members were added to the team, while Dr. Chandrajeet Kumar, Dr brajesh Kumar, Dr. Srishti Dora, of outgoing members were acknowledged for their valuable contributions.



04	Discussion on Faculty Development Programs.	The Chairperson initiated the discussion by emphasizing the importance of continuous professional development for faculty to keep pace with evolving pedagogical methods, curriculum trends, and technological advancements. It was discussed that FDPs could be made mandatory as part of faculty appraisal and career progression.
05	Discussion Skill development initiative.	<p>The Chairperson highlighted the growing importance of equipping students with practical and industry-relevant skills to enhance their employability and entrepreneurial capabilities.</p> <p>Members agreed on the need to align skill development programs with industry expectations and the National Education Policy (NEP) 2020.</p> <p>Suggestions Made: (a) Launch a "Skill Hub" on campus with dedicated trainers, labs, and learning spaces.</p> <p>(b) Conduct quarterly workshops, skill challenges, and certification programs.</p> <p>(c) Conduct a needs assessment survey to identify student interests and skill gaps.</p>
06	Planning and implementation of quality initiatives for the academic year 2025.	<p>Several initiatives were proposed, including:</p> <ul style="list-style-type: none">• Introduction of skill-based training programs.• Organizing workshops for faculty and staff development.• Enhancing research collaborations with reputed institutions. <p>The committee agreed to develop a detailed plan for implementation.</p>
07	Evaluation of feedback mechanisms and strategies for improvement.	The existing feedback system for students, faculty, and stakeholders was reviewed. Suggestions were made to digitize and streamline the process for better efficiency.



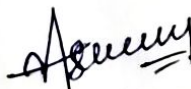
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8	Discussion and Deliberation on "YBNU Strategic Plan 2020-2030"	The Chairperson initiated the discussion on the YBN University Strategic Plan 2020-2030, emphasizing the significance of a forward-looking framework to guide the university's growth over the next decade. The Director, IQAC, presented a detailed overview of the strategic document highlighting key pillars such as: Academic Excellence, Research and Innovation, Student Success and Employability, Faculty Development and Welfare, Infrastructure and Digital Transformation, Community Engagement, Global Collaborations, Sustainability and Green Initiatives.
9	Any other points with the permission of the Chair.	It was suggested to conduct an academic audit for the year 2024-2025. The Chair proposed organizing a national-level seminar in collaboration with reputed organizations. These suggestions were unanimously approved by the members.

Regards


Prof. (Dr.) Ashish Sarkar
Director IQAC
YBN University, Ranchi
Director, IQAC
YBN University Ranchi

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ACTION TAKEN REPORT

1. Review of the Minutes of the Previous Meeting and Action Taken Report

- **Agenda Point:** Review of the minutes from the previous meeting and verification of actions implemented.
- **Action Taken:**
 - The minutes of the previous meeting were circulated to all committee members prior to the current meeting for review.
 - Suggestions and corrections received were incorporated.
 - The corrected version was presented and approved during the meeting.
 - A summary of the Action Taken Report (ATR) from the previous meeting was presented, covering key decisions and their implementation status.
 - Most action items were marked as completed, with a few ongoing activities scheduled for completion in the next quarter.
 - It was agreed that follow-up on pending items will be included in the next meeting's agenda.

2. Discussion on Proposed Value-Added Courses

- **Agenda Point:** To explore and finalize value-added courses aimed at enhancing student skills and employability.
- **Action Taken:**
 - Departments submitted proposals for new value-added courses aligned with industry trends and student interests.
 - A cross-functional committee reviewed the proposals based on relevance, feasibility, resource availability, and potential impact.
 - Courses approved for pilot implementation include:
 - Communication and Soft Skills for Professional Development
 - Financial Literacy and Investment Planning
 - Advanced Excel and Business Intelligence Tools
 - Basic AI and Machine Learning Applications
 - Industry professionals and academic experts were identified as potential resource persons.
 - The Academic Council approved a framework for course delivery, evaluation, and certification.
 - Timelines were established, with selected courses scheduled to begin in the upcoming semester.
 - Feedback mechanisms will be integrated to evaluate course effectiveness and improve future offerings.

3. Introduction of New IQAC Members and Updates on Membership

- **Agenda Point:** To formally introduce newly appointed members to the Internal Quality Assurance Cell (IQAC) and provide updates on changes in membership.
-



- **Action Taken:**

- Newly nominated IQAC members were formally introduced during the meeting, including representatives from faculty, administration, student body, alumni, and industry.
- A revised list of IQAC members, along with their roles and affiliations, was circulated to all stakeholders.
- The appointments were made in accordance with UGC/NAAC guidelines to ensure balanced representation.
- Outgoing members were acknowledged for their contributions, and official letters of appreciation were issued.
- Orientation for new members was conducted to brief them on IQAC objectives, functioning, and current initiatives.
- The updated membership list was submitted for publication on the university website and shared with NAAC and other relevant bodies.
- It was agreed that future membership updates would be reviewed annually or as needed based on institutional changes.

4. Discussion on Faculty Development Programs (FDPs)

- **Agenda Point:** To plan and enhance Faculty Development Programs aimed at strengthening teaching, research, and professional competencies.
- **Action Taken:**
 - The need for regular and structured FDPs was emphasized to align faculty skills with evolving academic and industry demands.
 - Feedback from previous FDPs was analyzed to identify areas of improvement and new focus areas.
 - A proposed calendar of FDPs for the academic year was presented, including themes such as:
 - Outcome-Based Education and Curriculum Design
 - Research Methodology and Academic Publishing
 - Digital Tools for Teaching and Learning
 - Intellectual Property Rights and Patent Filing
 - AI Tools in Higher Education
 - Departments were encouraged to nominate faculty for external FDPs and conferences, with partial financial support from the institution.
 - A system for documenting and evaluating FDP participation and its impact on teaching effectiveness was introduced.
 - Plans to host an inter-departmental Faculty Exchange Program were also discussed to encourage peer learning.

5. Discussion on Skill Development Initiatives

- **Agenda Point:** To enhance students' employability and industry-readiness through targeted skill development programs.
- **Action Taken:**
 - A comprehensive review of existing skill development programs was conducted, highlighting participation rates, industry relevance, and student feedback.
 - New initiatives were proposed in alignment with current job market demands and national skill development missions (e.g., Skill India).



- Key action points implemented:
 - Integration of domain-specific skill modules within the curriculum (e.g., coding, data analysis, lab techniques).
 - Introduction of short-term certificate programs in collaboration with industry partners and training agencies.
 - Expansion of hands-on workshops and live project opportunities in fields such as digital marketing, cyber security, and entrepreneurship.
 - Soft skill enhancement programs focusing on communication, teamwork, leadership, and workplace etiquette.
 - Establishment of a **Skill Development Cell** under the Training & Placement Department to coordinate initiatives.
- Monitoring mechanisms were introduced to track student enrollment, completion, and post-training outcomes.

6. Planning and Implementation of Quality Initiatives for the Academic Year 2025

- **Agenda Point:** To identify, plan, and initiate academic and administrative quality enhancement measures for the year 2025.
- **Action Taken:**
 - A strategic roadmap for quality initiatives was prepared in consultation with all departments, aligned with NAAC criteria and institutional goals.
 - Key initiatives identified for implementation in 2025 include:
 - **Curriculum Enhancement:** Revision of syllabi with inputs from industry, alumni, and academic experts to ensure relevance and employability.
 - **Teaching-Learning Innovation:** Adoption of blended learning models, integration of digital tools, and development of e-content.
 - **Research & Development:** Expansion of funding opportunities, inter-disciplinary research projects, and support for faculty and student publications.
 - **Green Campus Initiatives:** Strengthening of waste management practices, energy conservation, and awareness programs.
 - **Student Support Systems:** Enhancement of mentoring systems, psychological counseling services, and career guidance infrastructure.
 - **Stakeholder Engagement:** Strengthening feedback systems from students, alumni, parents, and employers to inform continuous improvement.
 - **Internal Quality Audits:** Scheduled IQAC-led audits for academic and administrative processes to ensure compliance and identify gaps.
 - Each department has been tasked with preparing a detailed implementation plan with timelines and outcome indicators.

7. Evaluation of Feedback Mechanisms and Strategies for Improvement

- **Agenda Point:** To assess the effectiveness of existing feedback mechanisms and propose strategies for enhancing their efficiency and impact.
- **Action Taken:**
 - A comprehensive review of current feedback channels was conducted, including student



Feedback on courses and faculty, alumni feedback, employer feedback, and internal Stakeholder surveys.

- Strengths identified:
 - Regular collection of feedback at the end of each semester.
 - Multiple feedback platforms (online forms, suggestion boxes, focus group discussions).
- Areas for improvement:
 - Low response rates in some departments.
 - Delay in analyzing and communicating feedback results.
 - Limited action tracking and reporting on feedback outcomes.
- Strategies adopted to improve feedback mechanisms:
 - Transition to a fully digital feedback system accessible via mobile and web to increase participation.
 - Introduction of periodic reminders and incentives to encourage timely submission.
 - Establishment of a Feedback Analysis Committee to ensure prompt evaluation and dissemination of reports.
 - Integration of feedback outcomes into departmental review meetings and academic planning.
 - Creation of a transparent feedback dashboard for students and faculty showing actions taken.
 - Training sessions conducted for faculty and staff on the importance of feedback and how to utilize it constructively.
- Implementation of pilot feedback improvement initiatives is underway, with plans to roll out university-wide enhancements in the next semester.

8. Discussion and Deliberation on “YBNU Strategic Plan 2020–2030”

It was noted that the plan has been developed after extensive stakeholder consultation, incorporating feedback from faculty, students, alumni, and industry partners. Each School and Department is expected to align their annual plans with the strategic goals.

Members appreciated the clarity of the strategic goals and timelines, and provided the following suggestions:

- Incorporation of measurable Key Performance Indicators (KPIs) for each strategic pillar.
- Annual monitoring and mid-term review to track progress.
- Strengthening of incubation and entrepreneurship ecosystem.
- Emphasis on NAAC and NIRF preparedness throughout the plan period.
- Integration of NEP 2020 principles across teaching and governance models.

The committee resolved to approve the draft version of the YBNU Strategic Plan 2020–2030 and recommended its presentation before the Academic and Executive Council for final endorsement.



Action Taken

- IQAC to incorporate the discussed suggestions in the final draft.
- All Deans/HoDs to ensure departmental alignment with strategic priorities.
- Final plan to be circulated among all stakeholders post Council approval.

9. Any Other Points with the Permission of the Chair

Agenda Point: Additional matters raised during the meeting with the Chair's approval.

Action Taken:

- Proposal for Enhancing Campus Wi-Fi Connectivity:
 - The need to upgrade campus internet infrastructure was discussed to support online learning and research activities.
 - IT department tasked with conducting a feasibility study and submitting an upgrade proposal within one month.
- Suggestion for Organizing Alumni Networking Events:
 - Members proposed regular alumni meet-ups to strengthen university-industry linkage and mentorship opportunities.
 - The Alumni Office was assigned to prepare an annual calendar of events and explore virtual engagement platforms.
- Request to Review Library Resources and Subscriptions:
 - Concerns were raised about the adequacy of digital library resources and access to journals.
 - Library Committee to conduct an audit and propose expansion plans in the next quarter.
- Follow-up reports on these matters will be presented in the upcoming meeting.



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Ref. No.YBNU/IQAC/13102024/001

Date: 13/10/2024

Office of the Director IQAC
Notification

This is to inform all the esteemed members of the Internal Quality Assurance Cell (IQAC) of YBN University that the 1st IQAC meeting of the academic year 2024-2025 is scheduled as follows:


- Date: 15/10/2024
- Time: 12P.M
- Venue: Conference Hall, YBNU

Agenda for the Meeting:

- Review of the minutes of the previous meeting and action taken report.
- Evaluation of feedback mechanisms and strategies for improvement.
- Promotion of research activities among faculty and students.
- Analysis of student progression and placement statistics.
- Any other points with the permission of the Chair.

All members are kindly requested to make it convenient to attend the meeting and contribute to the discussions aimed at enhancing the quality of the university's academic and administrative processes.

Regards


Prof. (Dr.) Ashish Sarkar
Director IQAC
YBN University, Ranchi

Dr. ASHISH SARKAR
Director, IQAC
YBN University, Ranchi

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Ref. No. YBNU/IQAC/19012025/001

Date: 19/01/2025

To,
The Vice-chancellor
YBN University, Ranchi
Jharkhand, India

Subject: Request for Addition and Removal of IQAC Members.

Respected Sir,

I hope this message finds you well. I am writing to formally request your approval for modifications in the composition of the Internal Quality Assurance Cell (IQAC) of YBN University, Ranchi.

In accordance with the dynamic needs of the institution and to further strengthen the IQAC's effectiveness, I request your kind approval to proceed with these changes at the earliest. The updated list of IQAC members and their profiles is enclosed for your reference.

Sl.No.	Name	Designation
1.	Prof. Satyadeo Poddar, Vice- Chancellor	Chairperson
2.	Dr. Kamal Kant Patra, Asst. Registrar, YBNU	Administrative Officer
3.	Dr. Arpana Sharma, Dean Academics, YBNU	Senior Administrative Officer
4.	Dr. Shravan Kumar Singh, COE, YBNU	Senior Administrative Officer
5.	Dr. Rachna Kumari, Asst Prof. School of C&M, YBNU	Faculty Member
6.	Dr. Sammi kesh Roy, Dean School of Legal Studies, YBNU	Faculty Member
7.	Dr. A. Sumathy, Dean School of Nursing, YBNU	Faculty Member
8.	Dr. Anjani Singh, Dean I/C School of Eng. & Tech YBNU	Faculty Member
9.	Dr, Arti Gupta, Dean Student Welfare	Administrative Officer
10.	Dr. Asha Mishra, Dean I/C School of Science, YBNU	Faculty Member
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20.	Mrs. Anita Yadav, YBNU	Nominee from Alumini
21.	Dr. Shyamdev Gond, Chief Librarian	Faculty Member
22.	Mrs. Sapna Keshri, Principal, YBN School of Pharmacy, YBNU	IQAC -Co-ordinator
23.	Prof. (Dr.) Ashish Sarkar, YBNU	IQAC Director

Your guidance and support in this matter are greatly appreciated.

Thanking You,

Regards

Prof. (Dr.) Ashish Sarkar
Director IQAC
YBN University, Ranchi

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DR. ASHISH SARKAR
Director, IQAC
YBN University, Ranchi

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Ref. No. YBNU/IQAC/19012025/002

Date 19/01/2025

To,

Dr. Srawan Kumar Singh,

Assistant Professor, School of Commerce and Management

YBN University Ranchi

Subject: Invitation to Serve as IQAC Member at YBN University, Ranchi

Hope this letter finds you in good health and high spirits. On behalf of the Internal Quality Assurance Cell (IQAC) of YBN University, Ranchi, I am pleased to extend to you our warmest invitation to serve as a member of our esteemed IQAC team.

After careful consideration and review, your experience, expertise, and dedication to quality enhancement in higher education have made you an outstanding candidate for this crucial role. We believe that your valuable insights and contributions will significantly benefit our efforts to ensure and enhance the quality of education and academic processes at our university.

The IQAC plays a vital role in promoting a culture of quality assurance and continuous improvement in all aspects of our academic and administrative functioning. As a member of the IQAC, your responsibilities will include:

- Participating in IQAC meetings, discussions, and deliberations.
- Offering suggestions and recommendations for quality enhancement initiatives.
- Assisting in the preparation and implementation of the annual quality assurance plan.
- Evaluating the effectiveness of quality improvement measures and suggesting modifications as needed.
- Collaborating with stakeholders to foster a quality-conscious environment across the institution.

Your expertise and commitment will undoubtedly enrich our IQAC's endeavors and contribute significantly to our pursuit of excellence in higher education.



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We kindly request you to confirm your acceptance of this invitation at your earliest convenience. Upon confirmation, we will provide you with further details regarding your responsibilities, upcoming meetings, and other relevant information.

Once again, we extend our heartfelt gratitude for your willingness to serve as an IQAC member at YBN University, Ranchi. We eagerly anticipate the opportunity to work together and make meaningful contributions to the enhancement of quality in our academic community.

Thank you for considering this invitation. Should you have any questions or require additional information, please feel free to contact me at iqac@ybnu.ac.in

Regards


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Director IQAC

YBN University, Ranchi

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Ref. No. YBNV/IQAC/19012025/003

Date 19/01/2025

To,

Dr. Rachna Kumari,

Assistant Professor, School of Commerce and Management

YBN University Ranchi

Subject: Invitation to Serve as IQAC Member at YBN University, Ranchi

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Prof. (Dr.) Ashish Sarkar

Director IQAC

YBN University, Ranchi

[Signature]
Dr. ASHISH SARKAR

Director, IQAC

YBN University, Ranchi



YBN UNIVERSITY

Established by the Act of Government of Jharkhand Act 15, 2017
Gazette Notification No. 505, Dated 17th July 2017 As per
section(f) of UGC Act 1956



Ref. No. YBNU/IQAC/19012025/004

Date 19/01/2025

To,

Dr. Guolam Mursalin Ansari

Dean Computer Science & IT,

YBN University Ranchi.

Subject: Invitation to Serve as IQAC Member at YBN University, Ranchi

I hope this letter finds you in good health and high spirits. On behalf of the Internal Quality Assurance Cell (IQAC) of YBN University, Ranchi, I am pleased to extend to you our warmest invitation to serve as a member of our esteemed IQAC team.

After careful consideration and review, your experience, expertise, and dedication to quality enhancement in higher education have made you an outstanding candidate for this crucial role. We believe that your valuable insights and contributions will significantly benefit our efforts to ensure and enhance the quality of education and academic processes at our university.

The IQAC plays a vital role in promoting a culture of quality assurance and continuous improvement in all aspects of our academic and administrative functioning. As a member of the IQAC, your responsibilities will

include:

- Participating in IQAC meetings, discussions, and deliberations.
- Offering suggestions and recommendations for quality enhancement initiatives.
- Assisting in the preparation and implementation of the annual quality assurance plan.
- Evaluating the effectiveness of quality improvement measures and suggesting modifications as needed.
- Collaborating with stakeholders to foster a quality-conscious environment across the institution.



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Your expertise and commitment will undoubtedly enrich our IQAC's endeavors and contribute significantly to our pursuit of excellence in higher education.

We kindly request you to confirm your acceptance of this invitation at your earliest convenience. Upon confirmation, we will provide you with further details regarding your responsibilities, upcoming meetings, and other relevant information.

Once again, we extend our heartfelt gratitude for your willingness to serve as an IQAC member at YBN University, Ranchi. We eagerly anticipate the opportunity to work together and make meaningful contributions to the enhancement of quality in our academic community.

Thank you for considering this invitation. Should you have any questions or require additional information, please feel free to contact me at iqac@ybnu.ac.in

Regards

Prof. (Dr.) Ashish Sarkar

Director IQAC

YBN University Ranchi

Dr. ASHISH SARKAR
Director, IQAC
YBN University, Ranchi



IQAC Members. YBN, University. Ranchi

Sl.No.	Name	Designation
1.	Hon' Vice- Chancellor	Chairperson
2.	Dr. Kamal Kant Patra, Asst. Registrar, YBNU	Administrative officer
3.	Dr. Arpana Sharma , Dean Academics, YBNU	Senior Administrative officer
4.	Dr. Srawan Kumar Singh, COE, YBNU	Senior Administrative officer
5.	Dr. Rachna Kumari, Assistant Professor, School of C&M, YBNU	Faculty Member
6.	Dr. Sammikesh Roy, Dean School of Legal Studies, YBNU	Faculty Member
7.	Dr. A. Sumathy, Dean School of Nursing, YBNU	Faculty Member
8.	Dr. Anjani Singh, Dean I/C School of Eng. & Tech YBNU	Faculty Member
9.	Dr. Arti Gupta, HoD English SoAH, YBNU	Administrative officer
10.	Dr. Asha Mishra, Dean I/C School of Science, YBNU	Faculty Member
11.	Dr. Kailash Nath Singh, HOD School of Education , YBNU	Faculty Member
12.	Dr. Kalicharan Choudhary, Principal MKHMCH, YBNU	Faculty Member
13.	Dr. Dipak Jha, Principal School of Physiotherapy, YBNU	Faculty Member
14.	Dr.Priti Kumari, R&D Co-ordinator, YBNU	Faculty Member
15.	Dr. Guolam Mursalin Ansari, Dean Computer Science & IT, YBNU	Faculty Member
16.	Shri Ravi Shankar Kumar, Social worker & Politician	Nominee from Local Society




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17.	Dr. B.K. Jha, Principal Scientist, ICAR-RCER	Nominee from Research Centre
18.	Dr. Deepak Kumar, Director, Akriti Biotech Pvt. Ltd.	Nominee from Industry
19.	Miss Rani Kumari, 3 rd Year, SOP, YBNU	Student Member
20.	Mrs. Anita Yadav, YBNU	Nominee from Alumini
21.	Mrs. Sapna Keshri, Principal, YBN School Of Pharmacy, YBNU	Co-ordinator IQAC
22.	Prof.(Dr.) Ashish Sarkar, YBNU	Director IQAC

Regards


Prof. (Dr.) Ashish Sarkar
Director IQAC
YBN University, Ranchi

ASHISH SARKAR

Director, IQAC

YBN University, Ranchi



Ref. No. YBNU/IQAC/15102024/001

Date: 15/10/2024

Minutes of meetings

The Minutes of meeting of IQAC members for the academic Year 2024-2025 was held on 15 October 2024 at 12.00 P.M. in conference Hall, YBN University, Ranchi.

Date: 15/10/2024

Time: 12.00 P.M

Venue: Conference Hall, YBNU, Ranchi, Jharkhand

The Director, IQAC welcomed all the members of IQAC and explained the reasons for calling meeting. Thereafter agenda items were taken up for discussion.

AGENDA DISCUSSED IN IQAC MEETING IS AS FOLLOWS:

Sl.No.	Agenda	Proceeding/Discussion
01	Review of the minutes of the previous meeting and action taken report.	The committee discussed about the last meeting and the progression, The IQAC members discussed thoroughly about the agendas.
02	Evaluation of feedback mechanisms and strategies for improvement.	Suggestions to improve by making digital feedback system for better, accurate and fast reponses. The existing feedback system for students, faculty, and stakeholders was reviewed.
03	Promotion of research activities among faculty and students.	The committee decided to providing seed money, best research paper awards, commendation letters, and publication opportunities in the university newsletter and website. These measures aim to encourage intensive research activities. By implementing these strategies, the IQAC can foster a robust research culture within the institution, contributing to academic excellence and innovation.



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04	Analysis of student progression and placement statistics.	The committee took insights into the effectiveness of academic programs and the institution's role in facilitating student career development. This analysis encompasses metrics such as placement rates, salary packages, top recruiters, and progression to higher studies.
05	Any other points with the permission of the Chair.	The committee decided to organize various competitions under all the clubs of the university. The Chair proposed organizing a national-level seminar in collaboration with reputed organizations. These suggestions were unanimously approved by the members.

Regards


Prof. (Dr.) Ashish Sarkar
Director IQAC
YBN University, Ranchi

Copy to:

1. The Honorable Chancellor/ Chairman/CEO
2. PA to VC/Registrar/ Asst. Registrar
3. Director I-IRINAAC/E&P/NEP
4. All Members of IQAC, YBN University
5. Website, YBNU, Ranchi



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21.	Mrs. Sapna Keshri, Principal, YBN School Of Pharmacy, YBNU	Co-ordinator IQAC	<i>Sapna</i>
22.	Prof.(Dr.) Ashish Sarkar, YBNU	Director IQAC	<i>Ashish</i>

Regards

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ACTION TAKEN REPORT

1. Review of the Minutes of the Previous Meeting

- **Agenda Point:** Review and approval of the minutes of the previous meeting.
- **Action Taken:**
 - The minutes were circulated to all members prior to the meeting.
 - Corrections and suggestions received from members were incorporated.
 - The revised minutes were approved unanimously in the current meeting.
 - A copy of the final approved minutes has been archived and shared with all relevant stakeholders.

2. Evaluation of Feedback Mechanisms and Strategies for Improvement

- **Agenda Point:** Evaluation of current feedback systems and planning for improvements.
- **Action Taken:**
 - Existing feedback mechanisms (student surveys, suggestion boxes, and faculty appraisal forms) were reviewed.
 - Identified gaps included low response rates and lack of timely follow-up actions.
 - New strategies under consideration include:
 - Digitization of feedback tools via online platforms.
 - Incentivizing participation in feedback surveys.
 - Quarterly analysis and reporting of feedback outcomes to stakeholders.
 - Setting up a dedicated committee to ensure timely action on feedback received.
 - Pilot implementation of the improved feedback system is scheduled for the next academic term.

3. Promotion of Research Activities among Faculty and Students

- **Agenda Point:** Discussion on strategies to enhance research engagement across the university.
- **Action Taken:**
 - A Research Development Cell (RDC) has been established to oversee and coordinate all research-related activities.
 - Internal research grants have been introduced to support faculty and student-led research projects.
 - Faculty development programs and workshops on research methodology, proposal writing, and publication ethics were organized.
 - A mentorship system has been initiated where senior researchers guide junior faculty and students.
 - MoUs have been signed with reputed research institutions for collaborative projects and knowledge exchange.
 - Awareness campaigns were conducted in classrooms and through departmental meetings to encourage student participation in research.
 - Plans are underway to launch a university-level research journal to provide a platform for



publication.

- Periodic research seminars and conferences are being scheduled to foster a culture of scholarly discussion and innovation.

4. Analysis of Student Progression and Placement Statistics

- **Agenda Point:** Review of student academic progression and placement outcomes to identify trends and areas for improvement.
- **Action Taken:**
 - Data on student progression (semester-to-semester performance, graduation rates, and higher education enrollment) was collected and analyzed across departments.
 - Placement statistics were compiled, including number of students placed, average package, major recruiters, and sector-wise distribution.
 - Identified strengths included consistent graduation rates and improved placement performance in select programs.
 - Gaps noted:
 - Uneven placement across departments.
 - Limited opportunities for students in non-technical programs.
 - Need for enhanced industry alignment and career readiness.
 - Actionable steps taken:
 - Strengthening of the Career Development and Placement Cell with dedicated personnel.
 - Introduction of skill enhancement and employability training modules.
 - Expansion of industry linkages through job fairs, webinars, and alumni networking.
 - Launch of a centralized tracking system for real-time monitoring of progression and placement data.
 - MoUs initiated with career counseling and training organizations to support student preparedness.
 - Departments were instructed to submit quarterly reports on student progression and placement follow-ups.

5. Any Other Point with the Permission of the Chair

- **Agenda Point:** Discussion initiated with the permission of the Chair – *Establishment of an Innovation and Entrepreneurship Cell (IEC).*
- **Action Taken:**
 - The proposal to establish an Innovation and Entrepreneurship Cell was discussed and supported by the members.
 - The Chair approved the formation of a preliminary planning committee to draft objectives, structure, and resource requirements for the IEC.
 - A survey was conducted among students and faculty to assess interest and gather suggestions.
 - Initial framework and activity calendar have been prepared, including plans for:
 - Innovation workshops and startup boot camps.
 - Mentorship programs involving successful entrepreneurs and alumni.
 - Incubation support for selected student and faculty projects.
 - Formal inauguration of the IEC is proposed for the upcoming academic term.